



# Frankston Athletic Club

## Pre A.G.M. Policy

The Frankston Athletic Club must complete many activities in the cross over period between the summer and winter season post the A.G.M. and election of new committee. The aim of this policy is to outline activities that must be undertaken at this time and to provide a register of such activities.

### Pre A.G.M. Activities

The Frankston Athletic Club will endeavour to complete the following pre A.G.M. Activities:

	Activity	Responsibility	Complete
	Review Frankston athletic Club Constitution		
	Send out AGM notification and request for committee member nominations		
	Identify current committee retainment		
	Organise A.G.M. and Celebration night		
	Review Life Membership entitlement		
	Arrange Club awards		
	Update reports in preparation for A.G.M.		